

Burlington Children’s Space
Board of Directors
Meeting Minutes
May 17, 2023
Zoom Video Conference

Board Members Present: Annika Hawkins-Hilke, Victor Prussack, Alan Matson, Molly Scaife, Julie Springer, Alissa Carberry, Charlotte Blend, Kate Cowles

Call to Order	The meeting was called to order at 12:19 pm.	
Minutes	Minutes from April were accepted.	
Directors Report	<ul style="list-style-type: none"> • 2 new teachers. The old toddlers have been split into two classrooms. • Sandy gave her notice recently. Rosie is staying around to work on the admin tasks. • A new chef was hired, Aurora. She will work with Erinn before she leaves to learn the position. • The CACFP visit went ok. There are some changes to make and some paperwork to clean up. They will provide the list of findings to address. Changes have been made to process for enrolling new children who qualify using the correct forms. • Molly finished her business associates class. • The licensing capacity at BCS is back to 60 children. • The contract with Head Start is not finalized. There are children to fill the HS as well as Early HS slots. • BCS received a special accommodation grant and Rowan will serve as a 1 on 1 until August. • The Strengthening Families request went back in last week. They are funding the rest of 2023 and 3 quarters in 2024. The amount is 100,000 for 5 quarters of the year. • The community garden grant is 5,000 and being put to good use. • Mascoma may still fund the party but it is known how much and when. • Tuition • We do not want to change the sliding scale at this time for paying families. Some current families are not currently at the sliding scale level for their income. When we set this scale, some of the increased were more than 10% for some families so we only moved them 10% last year. • There is a proposal to move paying families not at the scale 3%. Alan will do the exercise to examine how many families are not at the scale and how far they are from it so we can decide on a tuition increase before June. 	
Financials	<ul style="list-style-type: none"> • Alan has provided another FY23 budget revision based on some more known income for this year. • This budget predicts we will have a 50,000 deficit at the end of the year that will be filled with money from the endowment. This is an improvement from the earlier budget that was 	

	<p>predicting a 175,000 deficit.</p> <ul style="list-style-type: none"> • This Budget Revision was voted on and approved. • 	
Multi-Gen Building	<ul style="list-style-type: none"> • No discussion about this today. • 	
<i>Adjournment</i>	<ul style="list-style-type: none"> • Meeting adjourned at 1:25 pm. 	

Next scheduled meeting: July 17, 2023 on Zoom.

Signed: _____
Name (Chair) Date